



HOUSTON CLASSICAL

CHARTER SCHOOL

POSTED ON JULY 14, 2020

Due to the ongoing uncertainty, this plan is subject to changes. Please continue to visit our website for the latest information.

**COVID-19
OPENING PLAN
2020-2021**



INTRODUCTION

The leadership team engaged stakeholders across the organization including scholars, families, teachers, school staff, and external partners in order to plan our opening on Monday, August 17th. We are following guidance from Texas Education Agency, Governor Abbott, and the CDC to ensure a safe and successful return to school. We are also using best practices from other charter schools, and plans from neighboring district schools to influence our re-opening and ensure scholars get the world-class education Houston Classical has promised them.

The plan below is our current outline and will likely be additionally revised as we near August. In addition, we have been advised not to change any standing manuals but merely to create “Amendments” to manuals as needed.



CAMPUS **CLEANLINESS**

- Our campus will be professionally cleaned every day by an outside cleaning company
- Most frequently touched surfaces and objects will be cleaned and disinfected at least three times per day. For items please see below:
 - Door knobs and handles
 - Classroom desks and chairs
 - Countertops
 - Light switches (we have automatic)
 - Handles on equipment
 - Shared toys and school materials
- Scholars will be taught to disinfect their hands with sanitizers at least three times per day.



IN THE CLASSROOM

- Parents will complete an online (or paper on first day) survey screening about symptoms and exposure
- Scholars with prolonged exposure or a family member with COVID (within last 14 days) will be asked to start online
- Staff will take scholars and parent temperatures while scholars are still inside the car
- Any scholars with a temperature will not be allowed to stay
- No contact greetings will be allowed
- Scholars will report to their Home Rooms
- Scholars will keep all belongings on their desk hooks



IN THE CLASSROOM

- Desks will be separated into pods
- Each desk will have an acrylic glass protector to protect scholars
- Scholars will only leave classroom to use restroom and for recess
- Restroom procedures will ensure social distancing and proper hand washing
- Breakfast and lunch will be served in the classroom
- For Physical Education, it will take place in the gymnasium.
- Scholars will be socially distanced and there is no touching allowed among scholars.



IN THE CLASSROOM

- After recess, each scholar will wash their hands for at least 30 seconds.
- Each classroom will have a sanitation station outside their classroom.
- Scholars' backpack and shoes will be sprayed each morning with Lysol as a precaution
- Temperature checks will occur each morning and throughout the school day
- Scholars will be grouped in pods of 4 scholars.
- Pods will not changed unless there is an education change.
- Pods will remain throughout the instructional time.
- Each Pod will generally be spaced six to ten feet apart from other.
- Pods Face coverings will be optional during Pod groupings.
- Face conversing will always be worn when pods are not possible.
- Face coverings will not be required to wear outdoors.
- Scholars will attend recess with their classroom cohort.
- Teachers will wear face coverings when unable to social distance.



STAFF

- Will complete an online symptoms and exposure survey prior to returning
- Will have their temperatures taken prior to entering the building each day
- Will wear masks at all times inside the building
- Will social distance to the extent possible
- Encouraged to wash their hands each break
- Will have the option of wearing face shields
- Will be encouraged not to share the following:
 - Computer Keyboards
 - Pens/pencils/markers
 - Notebooks/documents
 - Food
 - Drinks
 - Eating utensils
- Are expected to wipe down handles/knobs of items touched in the Teacher Lounge with a Clorox Wipe. Items to wipe down include, but not limited to:
 - Refrigerator Handle
 - Microwave handle
 - Toaster
 - Cabinets



VIRTUAL **LEARNING**

- All work in the classroom will be posted and completed through Google Classroom to ensure at home access for any scholars not able to attend
- If more than 5 scholars are absent from a class (due to COVID concerns, exposure, or symptoms), staff will live stream their class on Google Meets for scholars at home.



EXTRACURRICULAR **ACTIVITIES**

- HCCS will refrain from scheduling field trips and other academic/social events until further notice.
- After school programs will be available on the first day of instruction.
- This program will follow the same sanitation and social distancing requirements during the regular instructional day.



CONFIRMED **CASE**

- In case of a suspected case during school hours, scholar(s) will be isolated to a safe zone away from other classmates and staff.
- Family will be contacted immediately for pickup.
- Scholar should be tested as soon as possible.
- We will follow CDC Guidelines to ensure that the scholars return back to campus when it is deemed appropriate.
- The campus deep cleaned overnight or as soon as feasible.
- Staff members with any symptoms or confirmed case of COVID-19 will also be asked to follow CDC guidelines for quarantine and for planning to return to campus.
- Depending on exposure and whether masks were worn, scholars and/or staff in that zone (determined by class and grade level) could be asked to complete distance learning for up to 2 weeks and monitor symptoms.
- Parents will be informed of the exposure and asked to monitor scholars closely for symptoms and ensure scholars complete daily online learning.