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| **May 17, 2021 Board Meeting** |
| **Date and Time** |
| May 17, 2021 at 4:00 PM |
| **Location** |
| Houston Classical Charter School –  6403 Addicks Clodine Rd  Houston, Texas 77083  **Zoom**: <https://us02web.zoom.us/j/87640309403?pwd=MklBa2VQYmNSR2I1aFIyZkVBTzBYZz09> |
| **Attendees** |
| |  |  |  | | --- | --- | --- | |  | **Attendee** | **Role** | | **X** | Adrienne Amin | Board Chair | | **X** | Chris Smith | Vice Chair & Treasurer | | **X** | Mira K. Shah | Secretary | | **5:13 PM** | Fred Barrera | Board Member | | **X** | Aaron Dominguez | Board Member | | **X** | Whitney Guarisco | Board Member | | **6:07 PM** | Maria Montes | Board Member | | **5:30 PM** | Portia McKenzie | Board Member | | **X** | Deyvis Salazar | Head of School | | **X** | Katie Thomas | Guest | | **X** | Jackie Hernandez | CSS | | **X** | Kaitlin Svatek | CSS | |

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| **May 2021 Board Meeting Agenda** |

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| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 5:00 | 5 | Open Meeting, Roll Call, Welcome | Board Chair  Board Secretary |  | **TIME STAMP**  **ROLL CALL** |
| 5:05 | 2 | Approve Board Minutes | Board Chair | Agenda | Vote |
| 5:07 | 30 | **School’s Update:**   * Teacher Appreciation Week * Real Estate/Modulars/Building Internet Safety * Update from Brown * Title 1 * ESSER III * Enrollment * Active Communication * Hiring * Summer School | HOS |  |  |
| 5:37 | 30 | **Approval:**   * **Budget** * **Academic Calendar** * **EMAT** | HOS/Finance/  Academic Committees |  | **Vote** |
| 6:07 | 5 | March Finance Report Review | Finance Committee |  |  |
| 6:12 | 5 | Update: Development Committee   * Social Media * Effct | Development Committee |  |  |
| 6:17 | 10 | Update: Governance   * Teacher Appreciation * Advisory Council | Governance Committee |  |  |
| 6:27 | 3 | Closing | Board Chair |  |  |

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| **May 2021 Board Meeting Notes** |
| **Meeting Notes** |
| **Start Time: 5:10**   * **Open Meeting, Roll Call, Welcome** * **Approve Board Minutes – motioned, seconded, approved** * **School’s Update:**    + **Teacher Appreciation Week** – teacher appreciation week went incredibly well! Thank you to those who supported!!   + **Real Estate/Modulars/Building Internet Safety –** current building can only old us for 3 years. Potential people who can help with creating a gameplan for the future (DS and AA are meeting with 3+ organizations). We need to figure out what we want. Meeting with a financial advisor next week (suggested by Ann and Joe).     - **Internet Safety –** we will be purchasing a program to ensure Internet safety and filter content to ensure that it is safe for K-12 students.   + **Update from Brown**  - Spoke to AZ last week, proposal for $300,000 – board meeting is this week, will know if it is approved. $$ will be used for the compliance network and miscellaneous operations. Received 3 separate donations from 3 board members ($30,000).   + **Title 1** – will receive funding, but will get less than expected (conversation tomorrow with CSS to solve this issue)   + **ESSER III** – will get $149,000 from the federal government. Will use it over 3 years, for bussing.   + **Enrollment** – 88 families, 6 in the pipeline. The goal is to get the remaining 60 seats, filled. Goal is to finish the year strong, with 100-110.   + **Active Communication –** Effct video, releases Wednesday   + **Hiring –** two positions for next year – science and 1st grade   + **Summer School** – June 7 – June 24, Summer Camp (summer school) for students who are matriculating to the next GL but need more help. Applying to the federal government for food for students. Funding will come from Brown, individual, and some will be returned/reimbursed due to ELL support (for extended programming for ELLs). * **Approval:**   + **Budget**  - 420 and 240 Funds, with 150 students at 95% ADA  **- motioned, seconded, approved**   + **Academic Calendar - motioned, seconded, approved**   + **EMAT –** pushed to the next Board Meeting. * **March Finance Report Review** * **Update: Development Committee –** 31 who have showed interest (directly from advertisements). From the texting campaign, following up with 100+ families.   + **Social Media –** please share the YouTube video. Setting up a Later account.   + **Effct** – video will release on Wednesday, 5/19. * **Update: Governance**    + **Teacher Appreciation –** do board members like the sporadic donations, or the budgeted amount at the beginning of the year. Times we have donated: BOY, holidays, teacher appreciation week, EOY, and then teacher bonuses.   + **Advisory Council -** reminder that we are using this as opportunities to fundraise * **Closing**   **Closing: 6:47 PM** |
| **Executive Session** |
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