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| **August 5, 2020 Board Meeting** |
| **Date and Time** |
| August 5, 2020 at 6:00 PM |
| **Location** |
| Houston Classical Charter School –  6403 Addicks Clodine Rd  Houston, Texas 77083 |
| **Attendees** |
| |  |  |  | | --- | --- | --- | |  | **Attendee** | **Role** | | **X** | Adrienne Amin | Board Chair | | **X** | Chris Smith | Vice Chair & Treasurer | | **A** | Mira K. Shah | Secretary | | **X** | Fred Barrera | Board Member | | **X** | Aaron Dominguez | Board Member | | **X** | Whitney Guarisco | Board Member | | **X** | Maria Montes | Board Member | | **X** | Portia McKenzie | Board Member | | **X** | Deyvis Salazar | Head of School | |  |  |  | |  |  |  | |

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| **August 2020 Board Meeting Agenda** | | | | | |
| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 6:00 | 5 | **Open Meeting, Roll Call, Welcome** | Board Chair  Board Secretary |  | **TIME STAMP**  **ROLL CALL** |
| 6:05 | 2 | **Approve Board Minutes** | Board Chair | Agenda |  |
| 6:07 | 30 | **School Calendar** | HoS | Presentation/  Document | **Vote** |
| 6:37 | 5 | **Update on School**   * Enrollment * Permitting * Professional Development | Deyvis |  |  |
| 6:42 | 10 | **Governance Committee Presentation** | Fred/Portia/Adrienne | Staff Handbook | **Vote** |
| 6:52 | 5 | **Closing** | Head of School | Federal Manual | **Vote** |

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| **August 2020 Board Meeting Notes** |
| **Meeting Notes** |
| **Start Time: 6:04pm**   * Minutes from previous meeting were approved by 6:04pm * The Head of School, proposed changes to the academic calendar for the 2020 – 2021 school year. Changes are the following:   + Push start date to August 24th from August 17th   + School will begin virtually for 2 weeks   + In person learning will commence on September 8th * Reasons stated for change, were the following:   + Need more time to create, implement and provide a high-quality Distance Learning protocol, schedule, and instruction for students at Houston Classical   + This would extend summer pd for another week, totaling 4 weeks of professional development for teachers with the last week focusing on Distance Learning   + The week of August 17 – 21st will be focused on Distance Learning training for staff and 3 days of training for families   + HCCS will spend three days teaching families how to log on, what apps to log in, the schedule, expectations, and teach them how to monitor their scholars at home * Board members asked questions around what specific apps will be used and what has parent communication has been in the last weeks given all the new information * Board members asked questions about what has been the parent reception to this plan? * The Head of School has been in constant communication with families around this change and most families expressed the need to begin school as soon as possible with the preference for in person learning. * **Board moved to approve the new calendar** for the new year and noted that the Board will meet again on August 20th to ascertain the progress of Distance Learning and whether the school is ready for in person learning. * **New academic calendar was approved for the 2020 – 2021 school year.** * **Head of School’s Update**   + **Enrollment:** The Head of School gave an update as to the total number of scholars enrolled and the next steps to recruit more scholars in order to meet our goal.   + **Permitting:** All is moving as planned and we should have all our permits before opening in person.   + **Professional Development:** PD is moving along and going into its second week. * **Governance Committee Presentation:** The Governance committee gave a brief presentation on their new meeting schedules, each member’s requirements, and new renewal goals. * **Meeting ended 7:00pm** |
| **Executive Session** |
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| **Action Items** |
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