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| **July 8, 2021 Board Meeting** |
| **Date and Time** |
| July 8, 2021 at 5:00 PM |
| **Location** |
| Houston Classical Charter School – 6403 Addicks Clodine RdHouston, Texas 77083 **Zoom**: <https://us02web.zoom.us/j/87640309403?pwd=MklBa2VQYmNSR2I1aFIyZkVBTzBYZz09>  |
| **Attendees** |
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|  | **Attendee** | **Role** |
| **X** | Adrienne Amin | Board Chair |
| **A** | Chris Smith | Vice Chair & Treasurer |
| **X** | Mira K. Shah | Secretary |
| **X** | Fred Barrera | Board Member |
| **X** | Aaron Dominguez | Board Member |
| **X** | Whitney Guarisco | Board Member |
| **A** | Maria Montes | Board Member |
| **5:11 PM** | Portia McKenzie | Board Member |
| **X** | Deyvis Salazar | Head of School |
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| **July 2021 Board Meeting Agenda** |

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| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 5:00 | 5 | Open Meeting, Roll Call, Welcome | Board ChairBoard Secretary |  | **TIME STAMP****ROLL CALL** |
| 5:05 | 2 | Approve Board Minutes | Board Chair | Agenda | Vote |
| 5:07 | 5 | School Moment  | HOS |  |  |
| 5:12 | 5 | Approval of Budget  Board Amendment: Fund 420 and 240 | HOS/Finance Team | Budget  | Vote  |
| 5:17 | 20 | **School’s Update:*** Preparation for PD
* Prep for School Year
* Compliance
* Bussing
* Enrollment
* Illuminate
* Staffing
* Maternity Leaves
* After School
* **Discussion on Title I, II, III, IV, and ESSER II, III funds**
* **July 26 Event**
 | HOS |  |  |
| 5:37 | 10 | Board Chair: Recap of Open Meeting Law Training with Joe Hoffer | Board Chair |  |  |
| 5:47 | 15 | Update: Finance Committee* Review of Packet
* Approve engagement with Masterson
 | Finance Committee | Finance Packet |  **Vote** |
| 6:02 | 5 | Board Chair Updates:* Week one volunteering
* Start of Year Staff Gifts
* HOS Compensation
 | Board Chair  |  |  |
| 6:07 | 3 | Closing  | Board Chair  |  |  |

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| **July 2021 Board Meeting Notes** |
| **Meeting Notes** |
| **Start: 5:05****Open Meeting, Roll Call, Welcome****Approve Board Minutes –** motioned, approved. **School Moment** – Saleem ☺**Approval of Budget Board Amendment: Fund 420 and 240** – in the BOY we projected X students and therefore Y dollars. We surpassed the goals, so aligning budget to actuals. – motioned, approved. **Recording Keeping [motioned to add into the agenda]** – at St Thomas a school admin attends board meeting, keeps minutes, and manages all documents (they currently use Govenda FKA Board Book It). Potentially creating a Houston Classical Inc Google Drive. **School’s Update:** * **Preparation for PD** – PD starts on July 28th. Assistant Principal (Madelyn Mars) began this week – onboarding, training, and building systems.
* **Prep for School Year** -
* **Compliance –** with additional funding, lots of paperwork.
* **Bussing**
* **Enrollment** – currently at 117 as of this morning (goal Is 150). Event on July 24th as a recruitment effort. Doing a mailer next week for the event. Advertising/promoting Kinder, 1st and 2nd are filled. DS and AA are canvassing on Wednesday, July 15th.
* **Illuminate**  - signed a contract with Illuminate. This will serve as the assessment data tracking and dashboard. Will also serve as a partner-SIS.
* **Staffing –** fully hired.
* **Maternity Leaves** – teacher is on a maternity leave. Yay babies.
* **After School**
* **Discussion on Title I, II, III, IV, and ESSER II, III funds**
* **July 26 Event**

**Board Chair: Recap of Open Meeting Law Training with Joe Hoffer** – review minutes before you approve. Committees are the heart of the board. At board socials, do not discuss board business. **Update: Finance Committee*** **Review of Packet**
* **Approve engagement with Masterson** – motioned, seconded.

**Board Chair Updates:*** **Week one volunteering**
* **Start of Year Staff Gifts**
* **HOS Compensation –** Fred, Portia, Adrienne, and Aaron
* **Real Estate Task Force** – created.

**Closing: 6:20** |
| **Executive Session** |
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