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| **July 8, 2021 Board Meeting** |
| **Date and Time** |
| July 8, 2021 at 5:00 PM |
| **Location** |
| Houston Classical Charter School –  6403 Addicks Clodine Rd  Houston, Texas 77083  **Zoom**: <https://us02web.zoom.us/j/87640309403?pwd=MklBa2VQYmNSR2I1aFIyZkVBTzBYZz09> |
| **Attendees** |
| |  |  |  | | --- | --- | --- | |  | **Attendee** | **Role** | | **X** | Adrienne Amin | Board Chair | | **A** | Chris Smith | Vice Chair & Treasurer | | **X** | Mira K. Shah | Secretary | | **X** | Fred Barrera | Board Member | | **X** | Aaron Dominguez | Board Member | | **X** | Whitney Guarisco | Board Member | | **A** | Maria Montes | Board Member | | **5:11 PM** | Portia McKenzie | Board Member | | **X** | Deyvis Salazar | Head of School | |  |  |  | |  |  |  | |  |  |  | |

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| **July 2021 Board Meeting Agenda** |

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| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 5:00 | 5 | Open Meeting, Roll Call, Welcome | Board Chair  Board Secretary |  | **TIME STAMP**  **ROLL CALL** |
| 5:05 | 2 | Approve Board Minutes | Board Chair | Agenda | Vote |
| 5:07 | 5 | School Moment | HOS |  |  |
| 5:12 | 5 | Approval of Budget  Board Amendment: Fund 420 and 240 | HOS/Finance Team | Budget | Vote |
| 5:17 | 20 | **School’s Update:**   * Preparation for PD * Prep for School Year * Compliance * Bussing * Enrollment * Illuminate * Staffing * Maternity Leaves * After School * **Discussion on Title I, II, III, IV, and ESSER II, III funds** * **July 26 Event** | HOS |  |  |
| 5:37 | 10 | Board Chair: Recap of Open Meeting Law Training with Joe Hoffer | Board Chair |  |  |
| 5:47 | 15 | Update: Finance Committee   * Review of Packet * Approve engagement with Masterson | Finance Committee | Finance Packet | **Vote** |
| 6:02 | 5 | Board Chair Updates:   * Week one volunteering * Start of Year Staff Gifts * HOS Compensation | Board Chair |  |  |
| 6:07 | 3 | Closing | Board Chair |  |  |

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| **July 2021 Board Meeting Notes** |
| **Meeting Notes** |
| **Start: 5:05**  **Open Meeting, Roll Call, Welcome**  **Approve Board Minutes –** motioned, approved.  **School Moment** – Saleem ☺  **Approval of Budget Board Amendment: Fund 420 and 240** – in the BOY we projected X students and therefore Y dollars. We surpassed the goals, so aligning budget to actuals. – motioned, approved.  **Recording Keeping [motioned to add into the agenda]** – at St Thomas a school admin attends board meeting, keeps minutes, and manages all documents (they currently use Govenda FKA Board Book It). Potentially creating a Houston Classical Inc Google Drive.  **School’s Update:**   * **Preparation for PD** – PD starts on July 28th. Assistant Principal (Madelyn Mars) began this week – onboarding, training, and building systems. * **Prep for School Year** - * **Compliance –** with additional funding, lots of paperwork. * **Bussing** * **Enrollment** – currently at 117 as of this morning (goal Is 150). Event on July 24th as a recruitment effort. Doing a mailer next week for the event. Advertising/promoting Kinder, 1st and 2nd are filled. DS and AA are canvassing on Wednesday, July 15th. * **Illuminate**  - signed a contract with Illuminate. This will serve as the assessment data tracking and dashboard. Will also serve as a partner-SIS. * **Staffing –** fully hired. * **Maternity Leaves** – teacher is on a maternity leave. Yay babies. * **After School** * **Discussion on Title I, II, III, IV, and ESSER II, III funds** * **July 26 Event**   **Board Chair: Recap of Open Meeting Law Training with Joe Hoffer** – review minutes before you approve. Committees are the heart of the board. At board socials, do not discuss board business.  **Update: Finance Committee**   * **Review of Packet** * **Approve engagement with Masterson** – motioned, seconded.   **Board Chair Updates:**   * **Week one volunteering** * **Start of Year Staff Gifts** * **HOS Compensation –** Fred, Portia, Adrienne, and Aaron * **Real Estate Task Force** – created.   **Closing: 6:20** |
| **Executive Session** |
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