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| **Board Meeting: August 12, 2021** |
| **Date and Time** |
| Thursday, August 12 at 4:30 PM |
| **Location** |
| Houston Classical Charter School – 6403 Addicks Clodine RdHouston, Texas 77083 ZOOM LINK: <https://us02web.zoom.us/j/83414528282?pwd=WW44NFRJZlI4ckt1eHpSdzV1Zmx5Zz09> ID:  83414528282  ------- Password: 349140  |
| **Attendees** |
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|  | **Attendee** | **Role** |
| **A** | Adrienne Amin | Board Chair |
| **X** | Chris Smith | Vice Chair & Treasurer |
| **A** | Mira K. Shah | Secretary |
| **X**  | Fred Barrera | Board Member |
| **X** | Aaron Dominguez | Board Member |
| **X** | Whitney Guarisco | Board Member |
| **X** | Maria Montes | Board Member |
| **X** | Portia McKenzie | Board Member (Recording Secretary for 8/12/21) |
| **X** | Deyvis Salazar | Head of School |

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| **August 12, 2021: Board Meeting Agenda** |
| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 4:30 | 2 | Open Meeting, Roll Call, Welcome | Vice Chair |  | **TIME STAMP****ROLL CALL** |
| 4:32 | 1 | Comments from Public  |  |  |  |
| 4:33 | 2 | Approve Board Minutes | Vice Chair | Agenda | Vote |
| 4:35  | 20 | Mr. Salazar’s Update* School Moment?
* Enrollment Update
* Goal and FSP Date
* Summer PD
* Day 1
* Support

Meeting in Person starting September | HOS | Agenda |  |
| ~~4:55~~ | ~~5~~ | ~~2021 Internet Policy~~ | ~~HOS~~ |  | ~~Vote~~ |
| 5:00 | 5  | Board Update* Recent Training

Catch ups with Hoffer |  |  |  |
| 5:35 | 3 | Closing  | Board Chair  |  |  |

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|  **August 12, 2021: Board Meeting Notes** |
| **Meeting Notes** |
| **Start Time: 4:34 PM CST*** **Open Meeting, Roll Call, Welcome**
	+ Chris Smith, serving as meeting chair in Ms. Amin’s absence, called the meeting to order.
* **Remarks from the Public**
	+ None
* **Approval of Minutes**
	+ Upon motion duly made and seconded, the July 26, 2021 Meeting Minutes were approved.
* **Head of School Report**
	+ Enrollment Update: Mr. Salazar provided an update on enrollment. As of the meeting date, enrollment was at 140 with a goal of 150.
	+ Goal and FSP Date: Mr. Salazar discussed the Goal and FSP Date and noted the school is likely to reach 150 enrolled students by the October 15, 2021 FSP Date. He emphasized the need for increased enrollment in Kindergarten.
	+ Summer PD: Mr. Salazar updated the Board on the status of Summer Professional Development for school employees.
	+ Day 1: Mr. Salazar noted that the first day of classes is scheduled for August 16th and that bussing and after school programs will begin the second week of school.
	+ Support: Mr. Salazar reminded the Board of opportunities to support the school and staff during the first week of classes.
	+ Open Meetings Update: Mr. Salazar shared with the Board that quorum for Board meetings must be met in person beginning on September 1, 2021.
* **Internet Policy** – This item was removed from the Agenda since it was discussed and approved at the May Board meeting.
* **Financial Update**
	+ Mr. Smith noted that as of the meeting date, 98% of actual expenses have been reported, the 2022 budget will be amended likely in October, and the school finished its Charter First rating for the 2020-2021 school year with a score 90/100.
	+ Lastly, Mr. Smith shared that Finance Committee is exploring potential funding options for the school.
* **Board Update**
	+ The Board discussed topics and open questions from the recent training provided by outside counsel, Joe Hoffer, regarding meeting quorum, the Open Meetings Act, and contracts.

**Closing: 5:01 PM CST** |
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