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| **July2020 Board Meeting** |
| **Date and Time** |
| July 16, 2020 at 4:00 PM |
| **Location** |
| Houston Classical Charter School – 6403 Addicks Clodine RdHouston, Texas 77083  |
| **Attendees** |
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|  | **Attendee** | **Role** |
| **X** | Adrienne Amin | Board Chair |
| **X** | Chris Smith | Vice Chair & Treasurer |
| **X** | Mira K. Shah | Secretary |
| **X** | Fred Barrera | Board Member |
| **X – 4:30** | Aaron Dominguez | Board Member |
| **X** | Whitney Guarisco | Board Member |
| **X** | Maria Montes | Board Member |
| **X**  | Portia McKenzie | Board Member |
| **X**  | Deyvis Salazar | Head of School |
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| **July 2020 Board Meeting Agenda** |
| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 4:00 | 5 | Open Meeting, Roll Call, Welcome | Board ChairBoard Secretary |  | **TIME STAMP****ROLL CALL** |
| 4:03 | 2 | Approve Board Minutes | Board Chair | Agenda |  |
| 4:03 | 10 | **Allotment and TEKS Certification**  | Finance Team /HoS/CSS | Budget/Presentation  |  **Vote** |
| 4:13 | 20 | **School’s Update:** * Opening
	+ HCCS COVID Plan
	+ Update from TEA/Local Health Department
	+ Preparations
* Enrollment
	+ Total numbers
	+ Strategy & Efforts
	+ Projections
* Events
* Summer PD and Planning
* Facility – Permits
 | Deyvis  |  |  |
| 4:33 | 15 | **Student Handbook**  | Head of School  | Staff Handbook  | **Vote**  |
| 4:48 | 10 | **Professional Development Waiver**  | Head of School | Federal Manual  | **Vote**  |
| 4:58 | 10 | Update from Development Team and Information on liability  | Whitney/Deyvis |  |  |
| 5:08 | 5 | Closing  | Chair  |  |  |

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| **July 2020 Board Meeting Notes** |
| **Meeting Notes** |
| **Start Time: 4:03PM*** Minutes from previous meeting were approved by 4:03pm
* The Head of School, Board Chair and other members of the Board approved and certified the **TEKS Allotment Certification**. This money will be used for ELA, Math, and Science curriculum and materials
* **Head of School’s Update:**
	+ Review of the COVID 19 Plan: Suggestions and insights were given by the Board as to how to best align our protocol to the CDC and TEA Guidelines.
	+ Adjustments will be made regarding criteria to return to campus for adults and students
	+ Adjustments will be made related to teachers who are absent more than 14 days related or not to COVID 19
* **Enrollment:** The Head of School gave an update as to the total number of scholars enrolled and the next steps to recruit more scholars in order to meet our goal.
* **Update of Summer PD, Planning and Updates:** All is moving at its projected pace. PD for teachers will begin July 27th and permitting we are still waiting for the Fire Marshall’s response.
* **Student Handbook:** The HoS shared the Student Handbook. BoT gave feedback and suggested edits in some areas regarding student dress code.
* **Board approves the Student Handbook.**
* The Board approves the **Professional Development Waiver** for the school to use whenever necessary for development for teachers.
* Board Chair, Adrienne Amin, gave a brief presentation on liability and the school.

Meeting ended at 5:08pm   |
| **Executive Session** |
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| **Action Items** |
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