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| **July2020 Board Meeting** |
| **Date and Time** |
| July 16, 2020 at 4:00 PM |
| **Location** |
| Houston Classical Charter School –  6403 Addicks Clodine Rd  Houston, Texas 77083 |
| **Attendees** |
| |  |  |  | | --- | --- | --- | |  | **Attendee** | **Role** | | **X** | Adrienne Amin | Board Chair | | **X** | Chris Smith | Vice Chair & Treasurer | | **X** | Mira K. Shah | Secretary | | **X** | Fred Barrera | Board Member | | **X – 4:30** | Aaron Dominguez | Board Member | | **X** | Whitney Guarisco | Board Member | | **X** | Maria Montes | Board Member | | **X** | Portia McKenzie | Board Member | | **X** | Deyvis Salazar | Head of School | |  |  |  | |  |  |  | |

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| **July 2020 Board Meeting Agenda** | | | | | |
| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 4:00 | 5 | Open Meeting, Roll Call, Welcome | Board Chair  Board Secretary |  | **TIME STAMP**  **ROLL CALL** |
| 4:03 | 2 | Approve Board Minutes | Board Chair | Agenda |  |
| 4:03 | 10 | **Allotment and TEKS Certification** | Finance Team /HoS/CSS | Budget/  Presentation | **Vote** |
| 4:13 | 20 | **School’s Update:**   * Opening   + HCCS COVID Plan   + Update from TEA/Local Health Department   + Preparations * Enrollment   + Total numbers   + Strategy & Efforts   + Projections * Events * Summer PD and Planning * Facility – Permits | Deyvis |  |  |
| 4:33 | 15 | **Student Handbook** | Head of School | Staff Handbook | **Vote** |
| 4:48 | 10 | **Professional Development Waiver** | Head of School | Federal Manual | **Vote** |
| 4:58 | 10 | Update from Development Team and Information on liability | Whitney/Deyvis |  |  |
| 5:08 | 5 | Closing | Chair |  |  |

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| **July 2020 Board Meeting Notes** |
| **Meeting Notes** |
| **Start Time: 4:03PM**   * Minutes from previous meeting were approved by 4:03pm * The Head of School, Board Chair and other members of the Board approved and certified the **TEKS Allotment Certification**. This money will be used for ELA, Math, and Science curriculum and materials * **Head of School’s Update:**    + Review of the COVID 19 Plan: Suggestions and insights were given by the Board as to how to best align our protocol to the CDC and TEA Guidelines.   + Adjustments will be made regarding criteria to return to campus for adults and students   + Adjustments will be made related to teachers who are absent more than 14 days related or not to COVID 19 * **Enrollment:** The Head of School gave an update as to the total number of scholars enrolled and the next steps to recruit more scholars in order to meet our goal. * **Update of Summer PD, Planning and Updates:** All is moving at its projected pace. PD for teachers will begin July 27th and permitting we are still waiting for the Fire Marshall’s response. * **Student Handbook:** The HoS shared the Student Handbook. BoT gave feedback and suggested edits in some areas regarding student dress code. * **Board approves the Student Handbook.** * The Board approves the **Professional Development Waiver** for the school to use whenever necessary for development for teachers. * Board Chair, Adrienne Amin, gave a brief presentation on liability and the school.   Meeting ended at 5:08pm |
| **Executive Session** |
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| **Action Items** |
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