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| **October 15, 2020 Board Meeting** |
| **Date and Time** |
| October 15, 2020 at 4:00 PM |
| **Location** |
| Houston Classical Charter School –  6403 Addicks Clodine Rd  Houston, Texas 77083  **Zoom**: <https://us02web.zoom.us/j/87640309403?pwd=MklBa2VQYmNSR2I1aFIyZkVBTzBYZz09> |
| **Attendees** |
| |  |  |  | | --- | --- | --- | |  | **Attendee** | **Role** | | **X** | Adrienne Amin | Board Chair | | **X** | Chris Smith | Vice Chair & Treasurer | | **X** | Mira K. Shah | Secretary | | **X – 4:11PM** | Fred Barrera | Board Member | | **X** | Aaron Dominguez | Board Member | | **X** | Whitney Guarisco | Board Member | | **X** | Maria Montes | Board Member | | **X** | Portia McKenzie | Board Member | | **X** | Mike Van Alstine | Board Member | | **X** | Deyvis Salazar | Head of School | | **X** | Jackie Hernandez | Guest – CSS | | **X** | Kaitlin Stavek | Guest – CSS | | **X** | Jordan Elliott | Guest – CSS | | **X** | John Garland | Guest – TEA | | **X** | Drue Ann Wise | Guest – TEA | | **X** | Natalie Elliott | Guest - TEA | | **X** | Nina Gonzalez | Guest –TEA | | **X** | Madelyn Marrs | Guest | |

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| **October 2020 Board Meeting Agenda** | | | | | |
| **Time** | **Min** | **Topic (s)** | **Lead** | **Materials** | **Action** |
| 4:00 | 5 | Open Meeting, Roll Call, Welcome | Board Chair  Board Secretary |  | **TIME STAMP**  **ROLL CALL** |
| 4:05 | 2 | Approve Board Minutes | Board Chair | Agenda |  |
| 4:07 | 30 | **School’s Update:**   * Enrollment   + Up to date, Continued Efforts, Next year * Teaching & Learning * Assessments   + Data on Reading and Math * Grants   + Charter School Growth Fund, Brown Foundation * Board trainings | HoS |  |  |
| 4:37 | 30 | Presentation by CSS of Financial Reporting | CSS Staff |  |  |
| 5:07 | 5 | Update: Governance Committee | Governance Committee |  |  |
| 5:12 | 10 | Update: Development Committee | Development Committee |  |  |
| 5:22 | 5 | Update: Board Chair Update | Board Chair |  |  |

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| **October 2020 Board Meeting Notes** |
| **Meeting Notes** |
| **Start Time: 4:03PM CST**   * **Open Meeting, Roll Call, Welcome** * **Remarks from the Public** * **Approve Board Minutes** – moved, motioned, seconded. Approved. * **School’s Update:**    + **Enrollment**      - **Up to date:** started with 65, currently at 55 (families moved)     - **Continued Efforts:** weekly canvasing at local businesses and day cares     - **Next year:** potential bussing due to families moving not too far away, but needing transportation. Partnered with Apply Houston for next steps for 21-22, launching in December (applications will go live). Determining failures/mishaps to enrollment for 20-21, what can we do for the next year   + **Teaching & Learning:** First few weeks have been virtual, culture building was very hard. So when students returned in person, culture building began (systems/routines/structures). Observation cycles and data collection has begun.      - **Report Card Conferences:** October 19th   + **Assessments**     - **Data on Reading and Math:** most students at HCCS did not attend a PK program, and kinder/1st graders have not had school since March 2020 (lots of learning loss).       * **F&P assessments:**          + 80% K students are Pre-A, therefore focus is phonics; goal is by November students are at a B, and D by EOY.         + 80% of 1st students are A and B (two are currently at G), goal by November is G, and by J by EOY     - MAP testing data will be shared at the November benchmark     - Math formal assessments have been conducted/collected (math)   + **Grants**     - **Charter School Growth Fund:** leaders of color application, process was delayed. We are approved, but will find out the amount soon (between $200K - $600K)     - **Brown Foundation:** submitted application to Brown for $65K for expansion and growth, approved, and will know next week if funding is approved.   + **Board trainings:** all board members have completed their trainings. * **Presentation by CSS of Financial Reporting**: review the September Board Report (emailed by DS) * **Update: Governance Committee:** welcome Mike! Meeting monthly as a committee. Touching base on board development and training.   + 100% board members have completed board trainings by the deadline   + Working on a portal for all key documents to be housed   + Working on a new onboarding process for board members (using TalentEd)   + Utilize Dropbox to upload/review documents * **Update: Development Committee**   + Potential fundraising activities pre and post-COVID   + Upcoming: Giving Tuesday campaign     - Want to be able to grow and build up from what we did in SY19-20 * **Update: Board Chair Update**    + Anyone who is interested in a higher level role at HCCS – let Whitney and Mike know   + Thank you BOARD for your hard work. Deyvis – we are extremely proud of you!!   **Closing: 4:56 PM CST** |
| **Executive Session** |
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| **Action Items** |
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